

29/9/2021

**LAW CENTRE II**  
**UNIVERSITY OF DELHI**  
**GUIDELINES FOR LL.B. VI SUPPLEMENTARY/PHASE II**  
**OPEN BOOK EXAMINATION SEPTEMBER 2021**  
**FOR LC II STUDENTS**

1. The LC II students appearing in LL.B. VI Term Supplementary/Phase II Open Book Examination September 2021 will get question paper on the email address provided in their examination form.
2. If in any case, a student does not receive question paper on his/ her given registered e-mail ID, she/or he may make request to get the same on her/his e-mail. In case of urgency, the request may be made through email on [ablawdu@gmail.com](mailto:ablawdu@gmail.com). The question paper will directly be sent to the student's email address. However, this option may be exercised only in case of an emergency.

**Answering the Question Paper:**

3. Answers of OBE question paper may be written either in English or in Hindi but the same medium should be used throughout a paper. Student may use Internet tools to get the question paper translated if they feel so.
4. Students will write the answers to the questions on A-4 size white papers (ruled or plain) in own handwriting. The answers are to be written using black or blue pen.
5. Students will write following particulars on the Top Right corner of the first sheet used for answers:
  - a) Program Name:
  - b) Semester:
  - c) Examination Roll Number:
  - d) Unique Paper Code:
  - e) Paper title:
  - f) Date and Time of Examination:

There is no need to repeat above details on each page or for each answer. The page numbers are also to be mentioned at the bottom of each sheet. Students should begin each answer on a separate sheet so that evaluation can be conducted smoothly.

**Emailing Answer Sheets:**

6. Student need to attach either a single PDF file consisting of all the answer sheet **or** answer wise single PDF files consisting of all the pages for individual answer attached in a **single email** . **Maximum size of all attachment of email must not exceed to 20MB.**

Follow the instruction given below for submission of answer sheet through Email:

**Subject of Email :** Student must write his/her Exam Roll Number, Unique Paper Code (UPC) and Date of Examination (dd/mm/yyyy) in the subject of their e-mails **e.g. 123456-LB-5035-06/08/2021**

**Email Body :** In the e-mail body student must write the following:

- a) Examination Roll Number:
- b) Name of Programme:
- c) Unique Paper Code (UPC):
- d) Title of the Paper :
- e) Semester:
- f) Date and Time of Examination: dd/mm/yyyy, Hrs:min

7. After completing process of point numbers 6, student will have to email his answer scripts at designated email address [lc2supplementary.obe@gmail.com](mailto:lc2supplementary.obe@gmail.com) within the specified duration of the OBE including one hour for ICT based activities i.e. **four hours for students other than Divyaang students and six hours for Divyaang students.**

8. There is no need to CC / forward / send the answer sheet to any other email address other than designated email address [lc2supplementary.obe@gmail.com](mailto:lc2supplementary.obe@gmail.com) .

9. In case of any difficulty, students may contact to Nodal Person at [lc2supplementary.obe@gmail.com](mailto:lc2supplementary.obe@gmail.com) . The details of the Nodal Officers with their phone

numbers are (i) Mr. Santosh Kumar Upadhyay (9899672423) (ii) Mr. Ashutosh Acharya (8826674763) and (iii) Mr. Akash Anand (95602 99588)

(PLEASE NOTE THAT THE AFORESAID GUIDELINES WILL BE SUBJECT TO ANY GUIDELINES ISSUED BY THE EXAMINATION BRANCH OF UNIVERSITY)