

विधि केंद - ॥

LAW CENTRE - II

विधि संकाय, दिल्ली विश्वविद्यालय





Placement and Internship Committee

Date: 16.10.2025

Notice

Student Registration Drive and CV Vetting Workshop

Dear Students,

Greetings from the Placement and Internship Committee, Law Centre-II!

- 1. This is to inform you that the Placement and Internship Committee is commencing the student registration and CV vetting drive for the academic year 2025-26, and for the same all students interested in sitting for placements and internships via college are required to:
 - a. Fill the attached google form with the correct information.
 - b. Submit their CVs on the same link and make sure it adheres to the official format
 - c. Follow all the guidelines given in the CV Vetting Manual
- 2. Further, to help students through the process of making CV, the Committee is organizing an online CV Vetting Workshop for the students of Law Centre-II on 24th Oct 2025, at 4 PM.

The session aims to guide students in preparing a professional and standardized CV accordance with the official format prescribed by the Placement and Internship Committee. It will also highlight current CV formats and recent best practices for legal resumes, and other documents that the students must keep ready for the process.

- 3. Schedule for the entire process
 - a. Commencement of Registration: 16 Oct 2025
 - b. CV Workshop: 24 Oct 2025
 - c. Last Date of Registration: 30 Oct 2025

- 4. Please keep the following documents ready for the registration form:
 - a. CV in PDF and Word file
 - b. Student ID Card
 - c. Consolidated marksheet [1 document containing all the marksheets]
 - d. Undertaking form
- 5. Please find the relevant links:
 - a. Google form for registration https://forms.gle/RjL6Qo1PghfyvUne7
 - b. Official CV format: **CV link**
 - c. CV Vetting Manual: <u>CV Manual</u>
 - d. PIC Undertaking format: Undertaking form
 - e. Link for the Google meet: meet.google.com/gbi-xfkh-hws

CV uploaded in any other format will not be accepted under any circumstances. Make sure all the required documents are available with you to proof any claim made in the CV.

Students are also advised to follow the linkedIn and Instagram page, along with joining the official WhatsApp channel to stay updated.

For any queries or further information, please contact placement@lc2.du.ac.in

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