



**LAW CENTRE-II  
FACULTY OF LAW, UNIVERSITY OF DELHI**

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Date: 20<sup>th</sup> March., 2023

**NOTICE FOR EX-STUDENTS**

All ex-students (II/IV/VI) are required to fill up the online examination form before by 03.04.2023 by 5:30 P.M. After filling up the online Examination form, the ex-students are required to send a mail to “1<sup>st</sup> year [lc2firstyear@gmail.com](mailto:lc2firstyear@gmail.com) 2<sup>nd</sup> year [secondyearlc2@gmail.com](mailto:secondyearlc2@gmail.com) and 3<sup>rd</sup> year [finalyearlc2@gmail.com](mailto:finalyearlc2@gmail.com) ” enclosing the following documents:

**Document 1:** Scanned copy of Annexure-I. The candidate must take a printout of the Annexure-I and fill in the requisite details in his/ her own handwriting (Typed forms will be rejected).

**Document 2:** Scanned copy of online Examination form (The students are required to take a printout of their examination form (which they have filled up at the online exam portal). They are also required to paste their passport size photograph in the column provided in the exam form).

**Document 3:** Scanned copy of Marksheets of the relevant term:

- a) If the student is of 6<sup>th</sup> Term than he/ she is to enclose marksheets of all 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Term.
- b) If the student is of 4<sup>th</sup> Term than he/ she is to enclose marksheets of both 2<sup>nd</sup> and 4<sup>th</sup> Term.
- c) If the student is of 2<sup>nd</sup> Term than he/ she is to enclose marksheets of 2<sup>nd</sup> Term.

**Document 4:** Scanned copy of the Fee receipt (For fee details see the Annexure-I)

**Last date for submission of the aforesaid documents is 03.04.2023, 5:30 P.M.**

All the aforesaid documents are to be combined in a ‘single PDF’ and sent as enclosure with the mail to 1<sup>st</sup> year “[lc2firstyear@gmail.com](mailto:lc2firstyear@gmail.com) 2<sup>nd</sup> year [secondyearlc2@gmail.com](mailto:secondyearlc2@gmail.com) and 3<sup>rd</sup> year [finalyearlc2@gmail.com](mailto:finalyearlc2@gmail.com) ”.

The student must sent the mail from his/ her registered email ID only (email registered at Exam portal), mentioning his/her mobile number (and also Alternate number) enclosing the abovementioned documents at the earliest but not later than 03.04.2023 by 5:30 P.M.

**The application with incorrect or incomplete particulars/enclosures will be not be processed.**

**PROFESSOR-IN-CHARGE  
LAW CENTRE-II**

**Annexure-I (Only for LC-II Ex-students)**

(The candidate must fill up all the details in one's own handwriting. No column should be left blank)

1. Name:  
.....
2. Father's Name:  
.....
3. Exam Roll No:  
.....
4. Date of Birth:  
.....
5. Email Id:  
.....
6. Contact Number:  
.....
7. Alternate Contact Number:  
.....
8. YEAR OF ADMISSION OF THE STUDENT TO LLB COURSE:  
.....
9. Complete Address of the applicant:  
.....  
.....  
.....
10. Details of payment of fees: (For the details of fee to be paid, see next page)
  - a) Amount of fee paid: Rs.  
.....
  - b) Transaction Number:  
.....
  - c) Date of payment of fees:  
.....

11. PAPER/S DETAILS:

Sr. No.	Sem (II/IV/ VI)	Paper Code	Paper Name	Paper Type: Backpaper
	II Sem			
	IV Sem			
	VI Sem			

UNDERTAKING

I hereby declare that all the information given by me in this application is true and correct to the best of my knowledge and belief.

Date: \_\_\_/\_\_\_ /\_\_\_\_\_

Signature of the student\_\_\_\_\_

**Enclosures** (All the enclosures are to be combined in a 'single PDF') :

1. Scanned copy of online Examination form (after pasting the photograph).
2. Scanned copy of Marksheets of the relevant term
3. Scanned copy of the Fee receipt

**Fee:** The required fees to be made at the **Miscellaneous Online Fee Portal** as per the fee structure mentioned against each.

**Miscellaneous Online Fee Payment Link:** <http://fee.du.ac.in/index.php/fee/fee-payment-miscellaneous/register-student>

1.	2 <sup>nd</sup> Term upto 4 papers	-	800+500+110	=	1410/-
2.	2 <sup>nd</sup> Term upto 5 papers	-	1000+500+110	=	1610/-
3.	4 <sup>th</sup> Term upto 4 papers	-	800+500+110	=	1410/-
4.	4 <sup>th</sup> Term upto 5 papers	-	1000+500+110	=	1610/-
5.	2 <sup>nd</sup> /4 <sup>th</sup> (Two Terms)	-	800+800+500+110	=	2210/-
6.	2 <sup>nd</sup> /4 <sup>th</sup> /6 <sup>th</sup> -Terms	-	800+800+800+500+110	=	3010/-